

Attached

INFORMATION REQUESTED OF APPLICANTS

1. General Information of the Applicant

No.	Description	
1	Registered name of Applicant	
2	Applicant	
	a. Legal representative	
	b. Address	
	c. Tel	
	d. Fax	
3	e. E-mail	
	Person to contact	
	a. Name	
	b. Position	
	c. Mailing address and mail code	
4	Year of incorporation	
5	Type of Applicant: Co. Ltd./partner/others	
6	Business registration/business license	
	a. Registration No.	
	b. Date of registration	
7	c. Place of registration	
	Category/Class of design qualification	
	8	Bank certificate, address and telephone number of bank
9	Name and post of the responsible person to contact in the bank	
10	Litigation/arbitration history for the past 3 years, if any (use a separate sheet)	
11	Financial statements for the past 3 years (furnished as separate sheet)	

An electronic file of this table shall be submitted also.

2. Experience of applicants

The experience includes the Applicant's design experience of landscape planning in similar scale and nature projects such as the public areas of the city and parks.

1. Name of project	
2. Location of project	
3. Design commitment	
4 the scale of the project	
5. Progress of contract performance	
6. Name of employer/client	
Mailing address	
Tel and fax	
7. Name, position, role and responsibility of proposed chief planning designer, architect	
8. Project brief, including special aspects	

An electronic file of this table shall be submitted also.

3. Financial capabilities

To have a better understanding of the Applicant's status and potential of operation, the Applicant is required to provide profit and loss statements, balance sheets and cash flow statements for the past 3 fiscal years.

4. Personnel capabilities

As the Organizer will qualify the designers of the Applicant's proposed personnel, the Applicant shall complete the "Information of Key Personnel" for each of his proposed chief designers in each specialty (for example, the chief designer, the planning designer, architecture, sculptor and environmental protection engineering designer ,).

4.1 Information of Key Personnel

Name:	
Education, degree, specialty	
Years of design experience	
Domestic or international architectural prize	
Design experience (mainly in similar projects), including the following aspects:	
Name of project	
Location of project	
Nature and feature of project	
Scale of the project	
Proposed position, if awarded the contract	

An electronic file of this table shall be submitted also.

4.2 Personnel Capabilities Summary (use a separate sheet for each Applicant)

Total staff of Applicant	
Number of registered architects	
Number of registered planning designer	
Number of other professional designers by specialties, such as sculptor, horticulturist	
Number of administrative personnel	
Number of proposed designers	

An electronic file of this table shall be submitted also.